



# Guest Room Essentials

*Print this checklist before your overnight guests arrive!*

## The Bed

- Comfortable bed with a clean mattress
- Fresh, clean sheets
- Cozy duvet or comforter
- Extra blankets and throw blankets
- Plenty of pillows (at least four)
- Pillow shams or decorative throw pillows

## Bedside Essentials

- Bedside table with a readable lamp
- Glass of water or small carafe
- Phone charger or accessible outlet
- Small notepad and pen
- Alarm clock or note about using phone alarm

## Clothing & Storage

- Empty hangers in the closet
- Cleared drawer or shelf space
- Luggage rack or bench
- Hook for robes or bags

## Bathroom Basics

- Fresh towels — bath and hand
- Washcloth
- Travel-size toiletries (shampoo, conditioner, soap)
- Extra toilet paper within reach
- Hair dryer
- Small trash can

## Comfort & Atmosphere

- Fresh flowers or a plant in a beautiful vase
- Good natural light during the day
- Ceiling fan or small fan for air circulation
- Window coverings for privacy and darkness
- A personal welcome note or fun sign

## Little Extras

- Reading material or a cozy book
- A small snack or treat
- Wi-Fi password written down
- Local restaurant recommendations
- Quiet sitting area with a throw blanket

**Pro tip:** Spend one night in your own guest room before visitors arrive. You'll quickly notice what's missing — and appreciate all the good things you've already done!